



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GOVERNMENT DEGREE COLLEGE FOR WOMEN
Name of the head of the Institution	Dr V Purushotham Naidu
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08571222510
Mobile no.	9440941868
Registered Email	madanapalle.jkc1@gmail.com
Alternate Email	iqacgdcw20@gmail.com
Address	Opp. TTD Kalyanamandapam Near Santhagate
City/Town	Madanapalle
State/UT	Andhra Pradesh
Pincode	517325

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Sri. A.R Chandra Sekhar			
Phone no/Alternate Phone no.		08571222510			
Mobile no.		9440214088			
Registered Email		madanapalle.jkc1@gmail.com			
Alternate Email		iqacgdcw20@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://gdcwomen.ac.in/			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://gdcwomen.ac.in/			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.77	2016	29-Mar-2016	28-Mar-2021
6. Date of Establishment of IQAC			29-Mar-2014		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
No Data Entered/Not Applicable!!!					
No Files Uploaded !!!					

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

10

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

No Data Entered/Not Applicable!!!

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	04-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

This institution is affiliated to Sri Venkateswara University, Tirupati. The curricular aspects mainly focus on employability, entrepreneurship and skill development of the students. The CCE, A.P. and APSCHE together formulate the Elective Common Core Syllabus. Since the introduction of CBCS from the year 2015-2016 students have the freedom to choose any subject of their interest. Even though the college is situated in urban area, most of the students hail from rural background. To bring in the uniform level of understanding among the students, remedial coaching classes are being conducted regularly by identifying the slow and moderate learners. In addition to the regular classroom teaching, students are motivated and trained in various co-curricular activities like Unit Tests, Assignments, Student Seminars, Quiz, Group Discussion and Debates. Apart from the above mentioned, students are encouraged to take up Study Projects and to go on Educational tour and Botanical tour now and then. This enhances their academic temper which in turn helps them to build right aptitude and right understanding of the subject. Further, innovative teaching methods like Participative method, Interactive method, Q & A methods are implemented. Digital platforms like PPT, OHP and Virtual Classroom teaching are used for effective curriculum delivery. Moreover, well designed and well planned video-recorded lessons telecasted by MANA TV are watched by the Students. The college supports ICT enabled teaching which has been initiated and proved successful in offering students an opportunity to watch the lectures on varied topics from experts. The institution is using LMS to promote E-Learning and Online Courses in the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Get Connected	certificate course	19/03/2021	30	Nil	Nil
Tailoring	Tailoring	09/12/2019	90	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
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Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HEP	19/09/2016
BA	HUP	19/09/2016
BA	HPT	19/09/2016
BCom	CA	19/09/2016
BCom	General	19/09/2016
BSc	BZC	19/09/2016
BSc	MPC	19/09/2016
BSc	MPCS	19/09/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	44	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environmental Studies Human Values and professional ethics	19/09/2016	48
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
Feedback on curriculum is taken from the students, parents alumni are analysed and utilised for the enrichment of curriculum and teaching-learning evaluation

process. Feedback is collected from the different stake holders of the institution periodically. The feedback is collected on the curriculum and performance of the faculty (Student Satisfactory Survey). All the feedback forms are analysed by the IQAC team and drawbacks are recognized. The students' response on teaching-learning and evaluation process was collected and analyzed. On the question of how much of the syllabi were covered in the class, the majority of students were of the opinion that 80-100 of the syllabus was covered in the class. However, only 30 of the students reported that the teachers prepared thoroughly for the classes. 67 of them had an opinion that the teacher's preparation was satisfactory. Majority of the students think that the teachers' communication with the students is always effective. Majority of the students also think that the internal evaluation process is fair. Most of the students agree that the teachers cite relevant examples while explaining the concepts. Most of the students also acknowledge that teachers take intensive care of their students and identify the strengths and weaknesses of the students. This is also a positive contribution of the teachers towards nurturing the students' capabilities. The following steps are taken to overcome drawbacks. In case of feedback on curriculum, necessary changes suggested by the students and the faculty are communicated to SV University for necessary action. In the case of feedback on faculty, the faculty, who had scored less are advised to take measures for improvement.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	179	Nill	13	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In our institution mentoring system has been introduced for establishing a cordial, good, positive and healthy

relationship between students and teacher and also continuously monitor, council and guide students in educational and personal issues. All lecturers work as mentors for the students allotted to them. This is a continuous process not a turn on and turn off water from a pump, till the end of academic career of student. The basic objectives of mentor system are- 1) To build good relationship between lecturer and student. 2) To enhance that relationship. 3) To enhance student academic performance and attendance. 4) To minimise students dropout ratio. 5) To monitor students regularity and discipline. 6) To enable the parents to know about the performance of their children in respect of their regularity, academic matters and discipline. The IQAC had taken the initiative of implementing mentoring of students. Students are allotted based on the streams of studies and also according to their core subjects. They are divided into groups of 10 to 15 students. Usually each mentor maintains and update the mentoring format after collecting all necessary information. If any student identify as having weakness in a particular subject it is the responsibility and the duty of the mentor to appraise the concerned subject lecturer. Atleast 3 or 4 meetings are arranged by mentors for their mentee in each semester. It is also very useful to organise remedial classes for slow learners. The type of mentoring done in our institution are- 1) Professional guidance- regarding higher education, career goals, selection of career. 2) Career advancements- regarding self-employment, entrepreneurship, opportunities, honesty etc. 3) Course work specific- regarding attendance and performance in present semester and overall performance in the previous semester. 4) Lab specific- regarding dos and do nots in the lab. Outcome of the mentor system: 1) Observed discipline among the students. 2) Observed improvement in attendance. 3) Observed healthy relationship between student and lecturers. 4) Noticed improvement in students learning process.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
179	13	1:14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
27	12	15	Nil	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

There has been many reforms in continuous internal evaluation system. The evaluation system usually has been changing based on university rules and changes in the institute policy. Apart from mandatory university examination many other continuous internal evaluations had been followed. Every month 2 assignment tests and seminars were conducted. These tests may cover major

university theory questions. In addition to this all lab assignments were conducted for science students and evaluated regularly. The major reforms during this model has been brought with reference to outcome based education model and quality of assessment. More emphasis has been provided on students evaluation with respect to course outcomes attainment. Class assessment test-1 and test-2 were conducted based on number units in the syllabus completed. For this unit wise question banks are provided for all subjects. The question bank is moderated by faculty members of respective subject groups at department level. Valuation of class assessment tests is done by respective lecturers with in two days from the exam. Evaluation of practical examination is done based on different parameters like lecturer assessment, practical records and performance. Results of class assessment tests are declared within 2 days from the end of the examination. Marks on class assessment tests are conveyed to the students and also displayed on the notice boards. To assess the general intelligence of students quiz programmes, group discussions are organised often at department level.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute adheres to the academic calendar prepared according to the calendar provided by SV university. Every year the institute prepares academic calendar for the entire institute and also a department wise activity schedule for smooth functioning of the college. This ensures that the curriculum is enriched through related activities like guest lectures, extension activities and industry interaction. For the academic session academic calendar was prepared and followed for conduct of examination and other activities. The academic calendar is displayed on the institute website and also shares with the HODs so as to implement effectively. Being an institute affiliated to SV university we follow the academic schedule provided by the university. The institute prepares its own academic calendar for various co-curricular and extension activities/programmes. The academic calendar consists of : 1) Reopening of the college for the academic year. 2) Freshers meet. 3) Anti-ragging awareness programme. 4) Internal assessment schedule. 5) Last instruction date of each semester. 6) Annual day meet. 7) Semester end exam, practical examination schedule. 8) Vacation schedule. The same academic schedule is published on notice boards of the college before starting the classwork for the academic year. Taking into consideration the academic calendar each faculty prepares annual curriculum plan and functions accordingly.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gdcwomen.ac.in/wp-content/uploads/2022/02/programme-outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the

questionnaire) (results and details be provided as weblink)

<http://gdcwomen.ac.in/student-satisfactory-survey/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0000	Nil	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	Nil	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	Nil	Nil	Nil
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	Nil
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	Nil	Nil	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	Nil	Nil
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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Journals	36	2000	1	100	37	2100
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	52	Nil	Nil	Nil	52	Nil
Library Automation	Nil	Nil	Nil	Nil	Nil	Nil
Weeding (hard & soft)	Nil	Nil	Nil	Nil	Nil	Nil
Others(s pecify)	150	500	Nil	Nil	150	500
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	110	97	0	0	0	4	9	26	0
Added	0	0	0	0	0	0	0	0	0
Total	110	97	0	0	0	4	9	26	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

26 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5667845	0	282561	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Infrastructure and learning resources in the college were developed during this academic year. With the financial support from RUSA, The college has constructed four classrooms, One principal room, an office room, and two units of washrooms for students. The available infrastructure of the college meets the requirements of the students. The college campus has 1.04 acres of land to the requirements of infrastructure, which includes 19 classrooms, 4 laboratories, NSS room, library room, reading room, sports room, gym, administrative office and principal's chamber. All the departments have separate cabins. The budget allocated under RUSA Rs.56,67,845/- for Lab equipment and Virtual classrooms, and Rs.90,00,000/- for the construction of the classrooms (civil works). Each department has an internet facility to help ICT based teaching and learning. The entire college campus has been provided with a free Wi-Fi facility with 26 Mbps speed by AP Fibre net. Three digital classrooms were established under RUSA funds to enable digital learning on the campus. English Language Lab (ELL) and JKC lab are also established in our college to enhance the soft and communication skills of the students. The college has three digital classrooms and one virtual classroom. There is a physical education department with a fully equipped gymnasium. The Library of the college offers traditional learning as well as e-learning resources and has about 10,146 books on diverse subjects which adequately accomplish the requirements of the staff and students. The library also provides other e-learning resources like NET, CDs in different disciplines. Students belonging to SC and ST categories are entitled to obtain books under SC ST Book Bank Scheme provided by the government. The library is not automated to Integrated Library Management System. An integrated hostel facility for girl students is available near the college There is a bore-well and overhead tank to supply water adequately to meet the needs of students and staff.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	nil	0	0
Financial Support from Other Sources			
a) National	Vidya devana	543	4618886
b) International	nil	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Guidance for competitive examinations	20/03/2020	20	GOVT DEGREE COLLEGE WOMEN

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	career counselling	25	24	20	20

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	35	BA BSC B COM	BA (HEP), B SC (BZC), B.COM (COMP APPLI)	SV UNIVERSITY TIRUPATHI	MA MSC MCOM

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
Any Other	Nil

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
INTRAMURALS GAMES @	COLLEGE LEVEL	107

SPORTS

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	National	Nil	Nil	NIL	NIL
2020	NIL	Internat ional	Nil	Nil	NIL	NIL

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Activity of Student Council representation of students on academic administrative bodies/committees of the institution for the year 2019-20 1 Student Union Dr. V. Purushotham Naidu , Lec. in Chemistry Vice Principal Dr. S. Hyder Ali Lec. in Urdu Dr. G. Peddapa Raju Lec. In Physical Edu. KATLAGANTI SUKANYA BA (EHP)/3 MUDIVETI SWATHI BA (EHP)/3 NANDYALA MAMATHA BA (EHP)/3 SALAVA SANTI BA (EHP)/3 POOLA ANITHA BA (EHP)/3 2 Fine Arts Culture Associate Smt. L. Vijayalakshmi Kum. K. Sumalatha THIPPURI NIHARIKA 3-146-14-2, CHOWDESWARI NAGAR, BAKAVANI THOTA, MADANAPALLI (MUNI), CHITTOOR BA(HISTORY, POLITICAL SCIENCE, TELUGU LITERATURE)/1 Lec. in Zoology Lec. In Physics SHAIK SABEEHA 1/73, CTM, CHINNATHIPPASAMUDRAM 1, MANDHANPALLE, CHITTOOR BSC (MPCS)/2 Smt. B. Padma KONDUPALLE NAVYA 3-176, gollapalli, GOLLA PALLI, MADANAPALLI (MUNI), CHITTOOR BCOM (CA)/2 P.T.L. Lec. In Political Sci.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

10

5.4.3 – Alumni contribution during the year (in Rupees) :

5000

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The practices of the institution by decentralization and participative management in academic and administrative for the effectiveness and smooth functioning are : ? The Principal, being the head of the institution delegates and decentralizes the work among the teaching and non-teaching staff of the institution. ? Delegation of the authorities related to the academic and

administrative issues to the vice-principal, in-charges of the departments. ? Decentralization the responsibilities to the staff concerned as per the duties and to the co-ordinators of various committees. ? All the in-charges constitute a staff council which is instrumental in decision making process. Various committees have been in practice with some of the faculty as conveners and members that play a significant role in academics, administration, planning and development. Under the chairmanship of the Principal, the committees meetings are held at regular intervals of time, passing on resolutions and taking necessary actions for the proper implementation of plans. The following are the some of the committees 1. College Planning and Development Council (CPDC) 2. Internal Quality Assurance Cell(IQAC) 3. Students Union Committee 4. Examination Committee 5. Women Empowerment Cell

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none"> • The Institution has limited role in the development of curriculum in any course. But, the Board of Studies (BOS) keeps the role of designing the syllabus at the university level and in turn the same takes into circulation among all the colleges affiliated to the University. • With the directions and the guidelines of Andhra Pradesh State Council of Higher Education (APSCHE), the syllabus and the evaluation system are in practice for all the programmes including Add on courses on concurrence at the University level. • The faculty of the college offers different certificate courses for the curricular enrichment of the students.
Teaching and Learning	<p>The administration of the College ensures a proper teaching learning environment:</p> <ul style="list-style-type: none"> • Following different teaching methods and techniques to present their subject topics through power point presentation. • Availing the virtual class room with LCD projector, Digital class rooms, youtube lessons and OHP transparencies to enhance the learning experience. • Using Learning Management System (LMS) to enrich them towards learning experience. Participation in class room seminars, MANA TV programmes, different literary competitions such as District Resource Centre (DRC) competitions, Yuvatharangam etc., • Feedback from the students regarding the effectiveness of the teaching in and out of classroom

from time to time. • Classrooms are enabled with virtual classroom and internet facility to make teaching and learning more participative. • The college got equipped with new digital lab and E- Learning modules from the academic year 2019-20.

Admission of Students

• Admissions are carried out strictly according to affiliating university and AP state Government rules and regulations. • Wide publicity given about schedule of Admissions through Press notes. Faculty involved in admission drives/campaigns in nearby mandals and in nearby junior colleges. • Admission Committee verifies the candidates eligibility and admit the candidates as per the norms • The college strictly adheres to the Government norms in the admission process giving chance to the meritorious students belonging to the various sections of the society. As usual the admission of students into the Institution is made on the basis of Merit and SC,ST,BC and Women reservations policy.

Library, ICT and Physical Infrastructure / Instrumentation

• Equipped with open educational resource like the Information and Library Network (INFLIBNET) an online journal to help the staff and students. • Book Bank exclusively for SC/ST students in the library providing state budget annually. • Equipped with a computer, a photocopy machine and reading facilities. • Direct access to books and magazines. • Purchase of books and magazines on regular basis. • Display of new arrivals. • Arrangement for rain water harvesting and beautification of college premises. • ICT enabled classrooms including digital and virtual classrooms. • Facilitate to use Computers and LCD projector for seminars and assignments.

Research and Development

• Constituted a Research Committee by the Principal to strengthen and motivate the faculty members to improve their academic research and facilitate guidance to organize workshops to promote research activity in the institution. • Encouraging the faculty for research projects as well as students' research projects/study projects supporting for better outcomes. • Promoting the research paper publications in national and

	international journals during college Common Meetings.
Examination and Evaluation	<ul style="list-style-type: none"> • Conducting meetings by the principal regularly for smooth functioning of examinations and evaluation process directing the Vice-Principal and Examination committee. • Applying for the university examination with payment office is online. • Evaluation process of theory papers is for 75 marks external by the university and 25 marks for internal on Mid-Semester Test, Assignments/ Paper presentation/ Class room seminars/ Projects etc by the faculty concerned as per the standard procedure set by the University. Supplying the Question papers is also in the same procedure. • Evaluation process of the practical examinations in the Institution by the External Examiners appointed by the University.
Human Resource Management	<ul style="list-style-type: none"> • In Government Higher Education Institutions of Andhra Pradesh, Principal is the administrator. Recruitment of the teaching and non-teaching staff is done by the Government through Andhra Pradesh Public Service Commission and also on promotions. • Engaging the vacant posts by Contract and Guest faculty as per the directions of the Regional Joint Director concerned. • Organizing Cultural and Spiritual Programmes like Yoga Day, Women's Day, College Day for stress management and awareness. • Deputing the Permanent teaching faculty to Refresher, Orientation and Short Term courses with duty leave to enhance the standards of academic environment • Teaching faculties are encouraged to participate in national and international conferences, workshops etc., • Students are managed by giving semester time table to run the classes according to a time frame and academic plans are submitted by the faculty to complete the syllabus.
Industry Interaction / Collaboration	<ul style="list-style-type: none"> • The following programmes are organised by the department of commerce <ol style="list-style-type: none"> 1.Awareness camp on deposits and advances with Banking industry 2.To promote the culture of saving habit among the rural a programme with Postal savings bank 3.To get awareness on issue of credit cards by ICICI Bank, HDFC Bank on personal loans 4.Avaling

the usage of SBIYONO App • Departments organized field trips and industrial visits • The some of the departments of college have MOU's with other Institutions. • Invited lectures are arranged by the Representatives from the industry and from other institutions

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	Applying for the external examination results are published through the S.V.University Examination Portal.
Planning and Development	Under this area as a part of e-governance the Institution was created its own website and also implementing the biometric attendance management system for both the staff and the students through IAMS.
Administration	? e-Office is used for any communication to the authorities concerned regarding • File management • Knowledge management system • E-file Reports • Employees Master Details.
Finance and Accounts	The payment system of salaries of staff and other financial activities are operating through Comprehensive Financial Management System (CFMS), A.P. Cyber Treasury, and Government of Andhra Pradesh
Student Admission and Support	The Institution has been implementing the online admission system through Andhra Pradesh Student Academic Management System (APSAMS)

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	nil	nil	nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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		staff				
Nill	NiI	nil	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course	2	09/12/2019	21/12/2019	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
. Employee Health Scheme. 2. Medical Reimbursement 3. Personal Loan, Home Loan and Educational Loan for their children on salary basis.	. Employee Health Scheme. 2. Medical Reimbursement 3. Personal Loan, Home Loan and Educational Loan for their children on salary basis. 4. Festival Advance Facility	. Scholarships are providing by the A.P. Govt. Social Welfare Department. 2. National Merit Scholarship sanctioned by MHRD. 3. Endowment prizes given to the toppers in the University Exams by the Lecturers. 5. Conducting Career Counseling. 6. Proficiency prizes by the faculty. 7. Prathibha Awards for meritorious students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit at the end of Academic year about the scholarships of SC/ST/BC/ Minorities, special fee fund and Stock verification in all the departments by the committees(finance and non finance) constituted for physical verification of the stock and the entries in the register. The expenditure out of the funds and grants by the state budget and UGC by the local Auditors. External audit by the team from the Regional Joint Director (RJD) of Collegiate Education, Kadapa and Accountant General, AP and the District Treasury Officer (DTO) for salaries of the staff, scholarships reimbursement, budgets, expenditure of the college.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nill	0	0

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Nil	Nil
Administrative	No	Nil	Nil	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent Teacher meets were organized. 2. Feedback collected from parents
3. Feedback analyzed and implemented

6.5.3 – Development programmes for support staff (at least three)

1. Workshop on "e-office" for staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

RUSA Grant sanctioned and new building, infrastructure and equipment were procured More initiatives in strengthening ICT enabled teaching has been taken.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	International Yoga Day	21/06/2019	21/06/2019	21/06/2019	275

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Anti Ragging	07/06/2019	07/06/2019	269	6
Awareness programme	20/12/2019	20/12/2019	268	7
Awareness programme on save girl child	24/04/2020	24/04/2020	220	5

International women's day	08/03/2020	08/03/2020	287	8
International women's day bu AIMS	31/12/2020	31/12/2020	270	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	6
Rest Rooms	Yes	6
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	21/06/2019	2	INTERNATIONAL YOGA DAY	Awareness on yoga activities	275
2019	1	1	11/07/2019	1	world population day	Awareness world population control	77
2019	1	1	16/09/2019	2	awareness on Environment	environment and its important	225

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
FIT India Movement	29/08/2019	29/08/2019	220
World Literacy Day	08/09/2019	08/09/2019	80
UNO Day	24/10/2019	24/10/2019	90

International Womens Day	08/03/2020	08/03/2020	275
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

26-9-2019 World Environmental Health Day 13-03-2020 Extraction of Natural Dyes
9-01-2020 National Symposium On life Sciences(Poster Presentation) 16-09-2019
Ozone Day 28-02-2020 National Science Day

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practice-1 1) Title: ICT Based Learning Goal: • To upgrade the use of ICT in teaching learning process by students. • To assist the students in getting additional information on given subject. • To uplift the students in browsing free educational online resources. • To implant skills, knowledge collection, presentation in the students. • To give opportunity to students for presentation of their skills. Computer Knowledge and internal Skills: • To make best use of the institutional ICT facilities by staff and students. • To enhance the departmental digital learning methods with student centric activities. • To minimize the use of paper in academic matters. 2) Content: • Encouraging the use of technology in one of the five core principles of higher education as mentioned by NAAC to utilize the prospects of advancing technology for providing better and quality education • Enhancing the systems with LAN and internet facility to go for revolutionary attitude for their most utilization • All the students should learn basic computer skills and internet skills as a part of system skills are then strengthen in JKC activities. 3) The practice: Step I: Exhibit the list and topics given to the students with following instructions and the plan of using ELL (English Language Lab). JKC lab, computer applications lab on the department notice boards. Instructions: • Note down the topics mentioned against their roll numbers. • Go through the reference books journals/publications in the library and collect information. • Visit computer labs on the mentioned date and scheduled timings, to use the computer systems and internet facility • Use Google search engine - open the websites of concerned topics and get the required material and save in your folders. • Prepare the assignments in the word or ppt format. • Limit the assignments to 7-8 pages in the word format in MS Word or 10-20 slides in PowerPoint. • Go through the assignment once or twice and make necessary changes. Schedule for JKC Lab and Computer labs: The computer faculty and JKC Mentor are instructed to help the students in the process and solve any technical problems, if occurred in the course of time. • The students were divided in to batches. • Each batch is assigned a slot for 3 days for collecting the information editing finalization and online submission to the concerned faculty or to the department. Step II: work done by the Students • The given topics were note down by the students. • Preparation of the frame work of the assignments by the students by using library resources. • The students go to the Computer Labs as per the time allotted and collect the information and prepare the assignments in Power point or word format. • The students submit their assignments online to the concerned departments. • Students work is supervised by faculty members in computer labs and necessary suggestions were given. Step III: Activities in the Department • Downloading the student assignments • Evaluation and awarding marks • The pass marks are based on observation and evaluation. Step IV: Motivation and guidance in using the essential Digital Assignments in the Seminars Step V: Evidence of Success • Passionate participation of students in the preparations of assignments in digital mode using by resources in the computer lab. • Intensifying the digital facilities in each department. • Student's motivation towards ICT based self-

learning. • Peer learning by sharing the digital assignments. Resources Required: • One virtual class room and three digital classrooms are provided for student's interactions, learning, sharing knowledge from subject experts. • Computer labs and ELL labs with internet facility. • Computer tables, Desktop Computers, LCD projectors for presentation are provided to the students. • Reference books, periodicals/journals are available in central library. • Make the use of learning managements systems (LMS). Step VI: Problems Encountered • Few students are unable to edit e-content downloaded from various sources and prepare a frame work of the given assignment. Those students are identified by concerned faculty members and guide them to complete the assigned work. • Some students in every batch face some problems in the preparations of allotted digital assignments due to lack of computer and internet skills. The students are advised to take the assistance of their peer group who are well known of computer and internet skills.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness: This institution is always ready to modify methods and means to meet changing conditions following some of the novel and better practices that are practiced in our college. 1) Teacher - parent interaction, ward system, remedial coaching classes for slow learners are being conducted for the progress of the students to bring back the students in right track. 2) Endowment Prizes: The main objective of this practice is to recognize and honour the able students in academics, Literacy, Cultural and Sports activities on the occasion of college day celebrations to encourage competition among students. This practice motivate the students to meritorious and zeal oriented all round development. 3) The college conducts blood donation camps every year through voluntary services like NSS and Academic services like DRC, RRC, YRC associated with Indian Red Cross Society. The students come forward to donate blood to IRS units and Government Hospital Blood Bank, Madanapalle. List of student volunteers identified to donate Blood in Medical Emergencies. The institution always trust in being dynamic in performing best and innovative exercises. Innovations endeavour when there is a need for the benefit of students. The following Innovative practices has been introduced in our college. • Academic Annual Plan, Teaching Diary, Teaching Notes are maintained by faculty for implementation of work. • Feedback system from students is obtained to enhance and evaluate teaching skills and methods. • Various social service programs are conducted through NSS and members of different departmental committees of the college. • Alumni associations has been formed to help and inspire students. • Academic coordinator is appointed by the principal to check academic matter such as academic audit and NAAC. • The office and department are encouraged to use e-governance to reduce paper work. • Certificate courses and bridge courses were conducted in a few subjects.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

The College IQAC has identified the broad objectives which the College should strive to achieve during this period, which are enumerated as under - 1. To be able to enhance the Brand Equity of the College, which it has created for itself, in this area. 2. To achieve the Title "College with Potential for Excellence" 3.

To create an enabling environment for holistic development of Students, Faculty and Support Staff 4. To facilitate continuous upgradation and updation of Knowledge Use of Technology, by Faculty and Students 5. To fulfil its Social Obligations, in the manner of providing formal informal education, Dissemination of Knowledge, organizing programmes and activities for the benefit of the Community and Other Stakeholders 6. To create awareness and initiate measures for Protecting and Promoting Environment 7. To encourage and facilitate Research Culture, to promote Research by students and Faculty and Consultancy by Faculty 8. TO start BSc Sericulture Course, Certificate courses in the departments of Botany, Zoology and Telugu. 9. To start B. Sc MECS and BSc (Horticulture) Groups. This Perspective Plan outlines the various initiatives and focus areas to achieve the aforesaid Objectives. The same are enumerated hereunder -

INSTITUTION

1. To revise the Vision and Mission of the College, where necessary, to align with the aforesaid objectives
2. To continuously Innovate, Introduce new courses and remain relevant to the changing needs of the stakeholders
4. To monitor Quality Assurance and Quality Enhancement activities of the Institution
5. To Implement suggestions made in the Academic Audit Report by the Audit Team and the Recommendations made by the NAAC Re-Accreditation Committee, during the second cycle of NAAC

2) INFRASTRUCTURE

- 1 To Implement Structural Repairs to Building and Electrical Repairs.
2. To provide space for and make available Canteen Facility for Students Staff Members
- 3.To create Additional Lecture Rooms by optimally utilizing the available space
4. To provide resources required for Use of Technology to provide online course contents, video lectures, etc , to overcome space constraints.